



## COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY

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GRACE ROBINSON HYDE  
Chief Engineer and General Manager

May 29, 2014

File: 31-150.13.10

Board of Directors  
County Sanitation District No. 27  
of Los Angeles County

Directors:

The consolidated agenda includes the following items for the regular meeting of the Board of Directors of the District meeting Tuesday, June 10, 2014.

1. Minutes. Copies of the minutes have been provided to each of the Directors.
2. Departmental Invoices. A departmental invoice is an internal document that transfers each District's proportionate share of expenditures made by District No. 2, the administrative District, on behalf of the participating Districts in accordance with authority granted through joint agreements. During the month, charges are made to a clearing account which is administered by District No. 2 and then are distributed at month end according to those agreements.
3. Amended Joint Administration Agreement (2014) Providing for Newhall Ranch Sanitation District (NRSD) to Join Joint Administrative Organization of County Sanitation Districts of Los Angeles County. The formation of the NRSD was made subject to a requirement of the Local Agency Formation Commission for Los Angeles County that formal application be made to the existing twenty-three County Sanitation Districts of Los Angeles County to become signatory to the *Amended Joint Administration Agreement (JAA)* of the County Sanitation Districts of Los Angeles County, dated July 1, 1980. The JAA provides for the joint administration of each of the Districts through a Joint Administrative Organization consisting of a single staff and counsel. The only amendments to the previous JAA are to add the NRSD and formally remove districts that are no longer party to the JAA. The NRSD is responsible for paying its own expenses and, under the Amended JAA, would pay a share of Joint Administrative Organization administrative expenses. The Amended JAA was approved by the NRSD on March 11, 2014.
4. Appropriations Limits (3). The Constitution of the State of California, which was amended in November 1979, places a constitutional limit on the authorization to expend the proceeds of taxes levied by state and local government in California. In January 1981, the Government Code was amended to require the governing body for each local jurisdiction to establish, by resolution, an appropriation for each fiscal year. The appropriations limit for fiscal year 2014-15 has been determined by adjusting the previous limit for fiscal year 2013-14, based upon change factors for service area population increases and the change in the California Personal Per Capita Income. The appropriations limit has also been adjusted to include the increased costs of complying with federal requirements (mandated costs). This is in accordance with the procedures outlined in Article XIII B and Section 7910 of the California Government Code. The calculations are shown in Exhibit No. 1.
- 5, 6, 7. Wastewater Budget Matters for Fiscal Year 2014-15 (4). Attached is a copy of the proposed budget for fiscal year 2014-15 with a breakdown of the items included in the sewerage system budget. The budget has been prepared to show necessary expenditures for the fiscal year July 1, 2014 to June 30, 2015 and cash flow requirements for the following six-month period until



future income becomes available. Budget resources for District No. 27 include cash on hand, interest, and a pro rata share of ad valorem tax. The sewerage system budget has been prepared in accordance with the Joint Administration Agreement. In the case of Districts which contract with the City of Los Angeles for sewerage service (District No. 27), the Joint Administration Agreement states that these Districts shall pay one one-hundredth of one percent of all joint expenses. District No. 27 currently owns and operates trunk sewers within the District. However, the District does not own or operate any treatment and disposal facilities. The District contracts for these services with the City of Los Angeles. The District's staff has no direct control over the City of Los Angeles' costs. Thus, the portion of the proposed budget attributable to disposal O&M and capital is a direct reflection of the City of Los Angeles' operation and maintenance costs. The local O&M cost reflects the cost of operating and maintaining the District's local sewer system.

Very truly yours,

A handwritten signature in blue ink that reads "Grace R. Hyde". The signature is written in a cursive, flowing style.

Grace Robinson Hyde

GRH:rza

Enclosures

Notice and Agenda

REGULAR MEETING — BOARD OF DIRECTORS — COUNTY SANITATION DISTRICT NO. 27

To be held in the HEARING ROOM  
OF THE BOARD OF SUPERVISORS  
Kenneth Hahn Hall of Administration, Los Angeles, California

TUESDAY		June 10, 2014		At 9:30 A.M.
ANTONOVICH	MOLINA	KNABE (Chairperson)	RIDLEY-THOMAS	YAROSLAVSKY

1. Approve minutes of the regular meeting held March 11, 2014.
2. Recommendation: Approve departmental invoices as follows:

	<u>February 2014</u>	<u>March 2014</u>	<u>April 2014</u>
District No. 27 (3)	\$469.56	\$464.98	\$1,507.12
3. Recommendation: Approve and order executed an *Amended Joint Administration Agreement* (2014), providing for the Newhall Ranch Sanitation District (NRSD) to join the Joint Administrative Organization of County Sanitation Districts of Los Angeles County
4. Recommendation: Establish Appropriations Limit for Fiscal Year 2014-15 as Required by California Government Code Section 7910 Utilizing the Population Change within Los Angeles County at \$785,509
5. Recommendation: Adopt Operating Fund Budget for Fiscal Year 2014-15
6. Recommendation: Adopt Resolution Requesting Tax Levy for Operating Fund at \$262,000
7. Recommendation: Authorize Appropriations in the Operating Fund per Budget

Adjourn

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 2/28/14

To: County Sanitation District No. 27  
(Org. Receiving Services)

Date Service Accrued: February 28, 2014

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: March 18, 2014

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DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 469.18
Joint Administration - Capital	0.38

Total of all charges	<u>\$ 469.56</u>
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Recap 32

Document No. 284

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 3/31/14

To: County Sanitation District No. 27  
(Org. Receiving Services)

Date Service Accrued: March 31, 2014

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: April 16, 2014

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DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 456.97
Joint Administration - Capital	8.01

Total of all charges	<u>\$ 464.98</u>
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Recap 36

Document No. 322

Date Board Approved: \_\_\_\_\_

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY  
**DEPARTMENTAL INVOICE**  
FOR THE MONTH ENDED 4/30/14

To: County Sanitation District No. 27  
(Org. Receiving Services)

Date Service Accrued: April 30, 2014

From: County Sanitation District No. 2  
(Org. Providing Services)

Date Prepared: May 20, 2014

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DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 1,149.73
Joint Administration - Capital	357.39

Total of all charges	<u>\$ 1,507.12</u>
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Recap 40

Document No. 360

Date Board Approved: \_\_\_\_\_

SUMMARY OF 2014-15 APPROPRIATIONS LIMIT FOR SANITATION DISTRICT NO. 27

DISTRICT NUMBER	2013-14 APPRO. LMT EXCLUDING MANDATED COSTS	POPULATION CHANGE FACTOR	APPRO. LMT CHANGE FACTOR	2014-15 APPRO. LMT EXCLUDING MANDATED COSTS	2014-15 MANDATED COSTS	2014-15 APPRO. LMT INCLUDING MANDATED COSTS	ESTIMATED AD VALOREM TAX REVENUES	DISTRICT NUMBER
27	\$ 765,705	1.00780	1.0055	\$ 769,903	\$ 15,606	\$ 785,509	\$ 262,000	27

\* This column represents the net change resulting from the percent change in population and the percent change in Per Capita Income of -0.23%, and for illustrative purposes is rounded to the fourth significant digit.

**COUNTY SANITATION DISTRICT NO. 27 OF LOS ANGELES COUNTY  
SEWERAGE SYSTEM FINAL BUDGET FOR 2014-15**

**REQUIREMENTS FOR FISCAL YEAR  
JULY 1 THROUGH JUNE 30:**

**APPROPRIATION:**

O&M - Joint Administration	\$	2,000	
O&M - Technical Services		3,000	
O&M - Contract Disposal		72,000	
O&M - Local District Sewers		18,000	
Capital - Joint Administration		1,000	
Capital - Local Capital		2,000	
Capital - Disposal to City of Los Angeles		43,000	
Bond Repayment		64,000	
Contingency for Emergency		10,000	
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	\$		215,000

TRANSFER TO RATE STABILIZATION FUND		42,000
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CASH FLOW REQUIREMENT (for period JULY 1 THROUGH DECEMBER 31)		<hr/> 108,000
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TOTAL BUDGET:	\$	365,000
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**ESTIMATED CASH AND REVENUE:**

Cash on Hand July 1	\$	102,000	
Taxes		262,000	
Interest		1,000	
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TOTAL RESOURCES:	\$		365,000



**COUNTY SANITATION DISTRICT NO. 27 OF LOS ANGELES COUNTY  
JULY 1, 2014 THROUGH JUNE 30, 2015**

**PROPOSED CAPITAL PROJECTS**

<b>JOINT ADMINISTRATION:</b>		\$ 1,000
<b>LOCAL:</b>		
1. Miscellaneous Capital Projects	<u>\$ 2,000</u>	\$ 2,000
<b>DISPOSAL TO CITY OF LOS ANGELES:</b>		<u>43,000</u>
<b>TOTAL PROPOSED CAPITAL PROJECTS:</b>		\$ 46,000

**RATE STABILIZATION FUND**

Beginning Balance	\$ 358,000
Revenue	42,000
Interest	<u>2,000</u>
Ending Balance	\$ 402,000